

**Bainbridge-Guilford Central School
Board of Education Meeting Minutes
January 19, 2017**

President Emily Hall called the January 19, 2017 meeting of the Board of Education to order at 6:31 PM in the Guilford School Cafeteria. Call to Order

Board members in attendance were Tina Ammon, Emily Hall, Keith Hanvey, Jeanne Shields, Gary Smith, Kay Striegler and Rebecca Sullivan. Board Members in Attendance

Administrators in attendance were Tim Ryan and Jennifer Henderson. Administrators in Attendance

On a motion by Rebecca Sullivan, seconded by Gary Smith, the Board of Education voted to go into executive session at 6:32 PM to discuss CSE recommendations, the employment history of three particular people and contract negotiations. Executive Session
Yes – 7, No – 0. Carried.

On a motion by Rebecca Sullivan, seconded by Gary Smith, the Board of Education voted to return to open session at 7:14 PM. Yes –7, No – 0. Carried. Open Session

On a motion by Kay Striegler, seconded by Tina Ammon, the Board of Education voted to approve the evening’s revised agenda as presented. Yes –7, No – 0. Carried. Order of the Agenda
Established & Approved

One community member commented on including a prayer at Graduation. President Hall informed the audience that B-G has already addressed that issue and a prayer is no longer part of the ceremony. Guest Comments

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action on the following: CSE Recommendations

- Amendment with no meeting of: None
- CSE minutes of: 01/10/17
- CPSE minutes of: None
- Subcommittee minutes of: None
- 504 Minutes: None

On a motion by Rebecca Sullivan, seconded by Gary Smith, the Board of Education reviewed and arranged for the appropriate special education placements. CSE Recommendations
Yes – 7, No – 0. Carried.

Students that attended the NYSCLA Leadership Conference presented their experience to the Board of Education. Summaries of the Keynote Speaker topics, participant workshops, roundtable discussions and student leadership networking were included in the presentation. The students thanked the Board and Mr. Ryan for allowing them to attend. Reports and Presentations

Ken Star, Transportation Supervisor, presented an update on the Transportation department. Statistics on staffing, bus fleet, mileage, fuel consumption, replacement plans and leasing were discussed. The Board requested that Mr. Starr attend a meeting in February to further discuss the leasing option.

Mr. Ryan reported on the Capital Project. Information talks have been scheduled during the next 6 weeks with various community groups. The brochure will be available by the end of next week and will be mailed in February. A “Question and Answer” information “thread” will be posted on the website. Mr. Ryan invited Board members to attend one of the community meetings with him.

Mr. Tim Ryan, Superintendent, reported on the following items:

- A request from the Chamber of Commerce to have students more involved in the community. They would like to tap into students that are currently not involved in many activities.
- A visit to Raymond Corporation is being planned to discuss welding opportunities and how we could offer training in welding at B-G.
- The first round of negotiations with the BGTA was this week. These meetings are preliminary discussions to clean up contract language before intensive negotiations in April.
- A summary of BOCES Enrollment across DCMO Districts was presented to the Board for their information. Enrollment has been holding steady for the past few years.
- The first Coffee with the Superintendent in 2017 is tomorrow at Guilford.

The LINKS committee reported on their meeting held on January 9, 2017. Board members expressed their appreciation of the passionate conversations regarding RTI. They would like to see representatives from all grade levels. The BOE is invited to participate in the Poverty Simulation that will be held on March 10, 2017.

On a motion by Gary Smith, seconded by Kay Striegler, the Board of Education approved of the following financial reports:

- Request approval of Treasurer’s Report for November and December.
- Request approval of the Internal Claims Auditors Report dated 11/11/16, 11/26/16, 12/11/16 and 12/26/16.
- Request approval of the Student Activities Report for November and December.
- Request approval of the Financial Reports for November and December

Yes-7, No-0. Carried. (See Attachment #1)

Business Office

On a motion by Rebecca Sullivan, seconded by Kay Striegler, the Board of Education approved the acceptance of the cash donation as presented. Yes – 7, No – 0. Carried. (See Attachment #2).

A letter from NYSSBA thanking the Board for their membership was shared with BOE members.

Communications

An invitation to the Utica National Insurance seminar was presented to the BOE.

A thank-you note from the Tietjen family was acknowledged.

A post on social media regarding the number Guidance Counselors and School Social Workers was shared with the BOE. It was stated that the information was incorrect and because of the comments that were posted it was felt that a response was necessary. The Board recognizes the need for mental health services for the benefit of our students.

A question was raised regarding aid on the Capital Project and if the District is locked into a particular State Aid ratio for the next 15 years. It was explained that unless there are drastic changes in wealth in the District or student population, the aid ratio will probably not change and will be somewhere in the mid 80% range.

On a motion by Gary Smith, seconded by Rebecca Sullivan, the Board of Education approved the open meeting minutes of January 5, 2017 and Special meeting minutes of January 12, 2017. Yes-7, No-0. Carried.

Old Business

The Basset Hospital contract was tabled. We are still waiting for more information from the Director.

On a motion by Kay Striegler, seconded by Keith Hanvey the Board of Education approved the Substitute Requirement chart as presented by the Superintendent. Yes-7, No-0. Carried.

The date for the Dinner, Dessert and Direct Talk about Drugs has been set for March 16, 2017. The BOE, BGTA and BGSSA will be sponsoring Overdose Prevention Training sometime following this presentation. A representative from STAP will be contacted to conduct the training. Potential dates will be discussed at the next BOE meeting.

On a motion by Jeanne Shields, seconded by Keith Hanvey, the Board of Education approved a half-day of instruction on February 3, 2017 for the purpose of Staff Development. The Board President respectfully requested that, in the future, requests of this nature should have BOE approval before it is announced to the community.

New Business

The following policies were presented to the Board of Education for a first read:

Section 8000 Instruction

- 8001 – School Year and School Day
- 8002 – Census
- 8100 – Grade Placement, Retention and Promotion (REQUIRED)
- 8101 – Graduation Credentials (REQUIRED)
- 8200 – Home Instruction
- 8200.1 – Home School Students Participation in Extracurricular Activities (SUPT. APPROVE)
- 8201 – Homebound Instruction
- 8201.2 – Homebound Instruction (SUPT. APPROVE)
- 8201.2 – Homebound End of Year Report (SUPT. APPROVE)
- 8202 – Instructional Programs
- 8203 – Courses Including Dissection of Animals (REQUIRED)
- 8204 – Limited English Proficiency Instruction English Language Learners
- 8204.1 - Limited English Proficiency Instruction English Language Learners (SUPT. APPROVE)
- 8300 – Selection of Textbooks and Resource Materials
- 8301 – Student Schedules and Course Loads
- 8302 – Instructional Technology
- 8303 – Guidance Programs
- 8304 – Public Complaints about Curricula or Instructional Material
- 8304.1 - Public Complaints about Curricula or Instructional Material (SUPT. APPROVE)
- 8304.2 – Request for Reevaluation of Instructional Materials (SUPT. APPROVE)

On a motion by Kay Striegler, seconded by Rebecca Sullivan, the Board of Education voted to approve the following certified personnel recommendations:

Personnel

- The appointment of Casey Davis to the position of substitute Teacher. Background check is complete.
- The appointment of Kurt Reigel to the position of substitute Teacher. Background check is complete.
- The appointment of Phil Curly to the position of B-G Driver Ed Instructor at a rate of \$25/hour effective June 26, 2017 through July 28, 2017.

- The Tenure Appointment for Jenna Buttice
Name: Jenna Buttice
Tenure Area: Elementary
Certificate: Professional – Childhood Education (Grades 1-6)
Professional – Early Childhood Education (Grades Birth-Grade 2)
Effective: June 30, 2016
- The appointment of Victoria Gullo as a mentor for L. Maynard, and J. Henderson at a rate of \$56.25/hr.
- The appointment of Victoria Gullo as CSE Support for Colleen Head at a rate of \$56.25/hr.
- The change in mentor for Laura Dodd from James Spinella to Judy Hinman.
- Accept the resignation of April Geiger effective January 31, 2017.

The Board discussed the hourly rate for V. Gullo and requested a report on the expenses associated with this service. It was stated that the substitute criteria that was voted on earlier in the meeting takes effect from this date forward.

Yes – 7, No – 0. Carried.

On a motion by Rebecca Sullivan, seconded by Gary Smith, the Board of Education voted to approve the following non-certified personnel recommendations

- The appointment of Casey Davis to the position of substitute Teacher Aide PT. Background check is complete.
- The appointment of Kurt Reigel to the position of substitute Teacher Aide PT. Background check is complete.
- Acknowledge the retirement of Debra A. Cummings, custodian, effective July 14, 2017.
- The appointment of Danica Copobianco to the position of substitute LPN PT. Background check is complete.
- The appointment of Sandra Winner to the position of substitute Food Service Helper PT. Background check is complete.
- The appointment of Cheyenne Michaels to the position of substitute Food Service Helper PT. Background check is complete.

Yes –7, No – 0. Carried

On a motion by Keith Hanvey, seconded by Kay Striegler, the Board of Education voted to approve the following Sports personnel recommendations:

- Request approval of the Spring Coaches as presented.
- Request approval of Taylor Palmatier as a volunteer score keeper.
- Request approval of Lianne Sprague as a score keeper.

Yes –7, No – 0. Carried

The following Planning items were discussed:

Board Events

- Jan 19 - Policy Committee @ 5:30 PM
- Jan 25 - School Board Academy at DCMO BOCES
- Jan 26 - Special Meeting - BOE Vote on SEQRA and Capital Project
- Feb 7 – CCSBA President and VP Event

School Events

- Jan 20 – Superintendent Coffee – Guilford 9:00 AM

Planning

It was suggested that the BOE look into “One Note” as a possible Board meeting software option.

A board member had a question regarding the Legal Fees in September. An investigation was ongoing during that time. All other fees are within reasonable use.

On a motion by Tina Ammon, seconded by Kay Striegler, the Board of Education voted to move to Executive Session to discuss the employment of a particular person and contract negotiations at 9:02. Yes –7, No – 0. Carried.

Executive Session

Emily Hall left at 9:14 PM.

On a motion by Gary Smith, seconded by Keith Hanvey, the Board of Education voted to return to open Session at 9:55 PM. Yes –6, No – 0. Carried. Open Session

On a motion by Gary Smith, seconded by Rebecca Sullivan, the Board of Education voted to adjourn 9:55 PM. Yes –6, No – 0. Carried. Adjournment

Respectfully Submitted,

Susan L. Weibel
District Clerk