

**Bainbridge-Guilford Central School  
Board of Education Meeting Minutes  
January 11, 2018**

President Emily Hall called the January 11, 2018, meeting of the Board of Education to order at 6:30 PM in the Guilford Elementary School Cafeteria.

Call to Order

Board members in attendance were Tina Ammon, Emily Hall, Keith Hanvey, Jeanne Shields, Gary Smith, Kay Striegler and Rebecca Sullivan.

Board Members in Attendance

Administrators in attendance were Tim Ryan, William Zakrajsek, Jenn Henderson, Linda Maynard and Scott Graham.

Administrators in Attendance

On a motion by Kay Striegler, seconded by Gary Smith, the Board of Education voted to go into executive session at 6:31 PM to discuss CSE recommendations, personnel and negotiations. Yes –7, No – 0. Carried.

Executive Session

On a motion by Kay Striegler, seconded by Rebecca Sullivan, the Board of Education voted to return to open session at 7:14 PM. Yes –7, No – 0. Carried.

Open Session

Jeanne Shields left at 7:14 PM.

On a motion by Rebecca Sullivan, seconded by Gary Smith, the Board of Education voted to approve the evening's revised agenda. Yes – 7, No – 0. Carried.

Order of the Agenda  
Established & Approved

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action on the following:

CSE  
Recommendations

- Amendment with no meeting of: 12/05/17
- CSE minutes of: 10/13/17
- CPSE minutes of: 12/18/17
- Subcommittee minutes of: 12/05/17, 12/06/17, 12/18/17, 12/21/17
- 504 Minutes: None

On a motion by Kay Striegler, seconded by Gary Smith, the Board of Education reviewed and arranged for the appropriate special education placements. Yes –6, No – 0. Carried.

Jeanne Shields returned at 7:17 PM

Kyle Fuller and Howard Thompson reported on the status of the Transportation and Facilities Departments respectively and the items needed for the next school year.

Reports and  
Presentations

The Principals, Linda Maynard, Bill Zakrajsek and Jenn Henderson reported on activities in their buildings during the month of December. These included: CPI training initiative; NYS testing and parent information night; Academic Benchmark tests and setting student goals for ELA and Math; District support of the Palmatier Family; update on the Smart Bond funding for Technology improvements; and celebrations for Christmas, YES Leads and the State Championship Girls Volleyball Team!

Mr. Ryan reported on the following items:

- Bids for the timber are coming in. The deadline is January 26, 2018.
- The District claim against NY44 is being held in Buffalo on February 22, 2018. Checking with legal counsel if a representative from the District should be present.
- Meeting regarding switching health insurance coverage to Excellus through Brown and Brown was held this past week. They will present to small groups during the next month. The plan will be to put in our notice letter to NY44 by March 1, 2018 with coverage under that plan ending 1 year from that date. Representatives from the bargaining units seem to be receptive to the change. Five staff members have agreed to the buyout, therefore the district will move forward with that initiative.
- The mid-year BOE retreat is scheduled for February 8, 2018 in the District Conference Room. Dinner will be provided.
- The welding program will be up and running for the second semester. Raymond Corporation has donated equipment and the electric needs have been installed. Phil Bianchi and Israel Lorimer have been very instrumental in getting this program ready for students.
- A meeting was held this week to discuss the flooring and wall colors for the new fitness rooms. The plan is for these areas to have community access after the school day.
- Rosa's will be donating \$200 a month until the end of the school year toward the After School Care Program.
- The next collaborative meeting of the County School Board Associations will be on January 25, 2018 at SUNY Oneonta. School Board members are encouraged to attend.
- A very positive meeting with the Highway Superintendents for Bainbridge and Guilford and the Head Bus Driver was held this week to discuss procedures for emergency closings.
- Should a letter from the Board be sent to parents regarding the importance of State testing and how the results of the tests are important to determine the needs of our students?
- A Twitter account is now available for anyone who would like to "follow" the Superintendent. The account is #Timothy88346075.
- Superintendent Steve Broadwell of the Willsboro Central School District was contacted for information regarding their proposition for a joint garage with the town for busses. The response from taxpayers has not been very positive. It has been a slow process for that district and voters will decide in the spring.
- A five thousand dollar grant to start the FFA and fund the September Ag Day was secured by Daisy Marsh-Brewer. Should the District consider contracting with a grantwriter?

On a motion by Gary Smith, seconded by Keith Hanvey, the Board of Education voted to approve the following financial reports:

Business Office

- Treasurer's Report for November
- The Internal Claims Auditors Reports dated 11/12/17, 11/24/17, 12/6/17 and 12/26/17
- The Student Activities Reports November.
- The Financial Reports for November.

Yes – 7, No – 0. Carried. (See attachments #1-4)

A letter from Terri Korba was shared with the Board. Ms. Korba was a substitute Guidance Counselor in Greenlawn recently and praised the program and staff for their outstanding leadership and commitment to the B-G District.

Communications

On a motion by Kay Striegler seconded by Gary Smith, the Board of Education voted to approve the open meeting minutes of December 7, 2017. Yes-7, No-0. Carried.

Old Business

On a motion by Gary Smith, seconded by Keith Hanvey, the Board of Education voted to approve the following BOE Policies:

- 4001 Fiscal Accounting and Reporting
- 5200 AED Policy (Regulations: 5200.1, 5200.2, 5200.3)
- 5204 Non-Patient Specific Order for Naloxone Administration
- 5300 Internet Policy
- 5301 Purpose, Use and Administration of District Digital Information
- 5302 Use of Copyrighted Materials
- 5303 Use of Surveillance Cameras in School District
- 5304 Information Security Breach Policy (Regulation: 5304.1)
- 5400 School Wellness Policy
- 5401 School Food Service Program and Meal Charge
- 5500 Student Transportation
- 5501 Student Conduct on School Buses (Regulation: 5501.1)
- 5502 Student Transportation in Private Vehicles (Regulation: 5502.1)
- 5503 Support Services: Special Use of School Buses (Regulation: 5503.1)
- 5504 Community use of School Buses
- 5600 Display of Flag
- 5601 Recycling Program

Yes-7, No-0. Carried

First Read of the following policies:

New Business

- 5001 Administrative Goals
- 3002 Organization Chart
- 3100 Recruitment of the Superintendent
- 3101 Duties of the Superintendent
- 3102 Evaluation of the Superintendent
- 3103 Evaluation of Professional Staff
- 3104 Evaluation of Support Staff
- 3105 Evaluation of Instructional Programs
- 3106 Evaluation of Support Services
- 3200 Line and Staff Relations
- 6401 Drug and Alcohol Testing - Transportation

On a motion by Kay Striegler, seconded by Tina Ammon, the Board of Education voted to approve the following certified personnel recommendations:

Personnel

- The appointment of Nicholas Vlecka to the position of Substitute Teacher effective January 11, 2018. Background check is complete.
- The appointment of Elis Vlecka to the position of Substitute Teacher effective January 11, 2018. Background check is complete.
- The appointment of Peter Feltham to the position of Substitute Teacher effective January 11, 2018. Background check is complete.
- The appointment of Emily Conroe to the position of Substitute Teacher effective January 11, 2018. Background check is complete.
- The appointment of Kim Renwick to the position of Substitute Teacher effective January 11, 2018. Background check is complete.

Yes-7, No-0. Carried.

On a motion by Kay Striegler, seconded by Gary Smith, the Board of Education voted to approve the following non-certified personnel recommendations:

- The appointment of Phillip Francisco to the position of Bus Driver PT (Sub) effective January 11, 2018. Background check is complete.
- The appointment of Nicholas Vlecka to the position of Teacher Aide PT (Sub) effective January 11, 2018. Background check is complete.
- The appointment of Elis Vlecka to the position of Teacher Aide PT (Sub) effective January 11, 2018. Background check is complete.
- The appointment of Rosa Grigoli to the position of Food Service Helper PT (Sub). Background check is complete.
- The appointment of Kim Renwick to the position of Teacher Aide PT (Sub) effective January 11, 2018. Background check is complete.

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- acknowledgement of the retirement of Howard Thompson effective July 6, 2018.
- The retroactive appointment of Daniel Bartle to the position of School Monitor, PT 10 months, approximately 2.5 hrs/day, \$9.70/hr, effective December 4, 2017. Probationary period – 52 weeks. Vice: Olin Taft
- The appointment of Kiera Martinez to the position of School Monitor, PT 10 Months, approximately 2.5 hrs/day, \$10.40/hr, effective January 11, 2018. Probationary period – 52 weeks. Vice: Julie Tietjen
- The appointment of Aubrey Fox to the position of School Monitor, PT 10 Months, approximately 2.5 hrs/day, \$10.40/hr, effective January 11, 2018. Probationary period – 52 weeks. Vice: Sarah Loucks
- Volunteer Rosemary Morris – Greenlawn

Yes-7, No-0. Carried

The following Planning items were discussed:

Planning

**Board Events**

- Jan 4 - Policy Audit Committee @ 6:00
- Jan 8 – LINKS
- Jan 17 – Health and Safety @ 6:30 PM Greenlawn Conference Room
- Jan 25 – CCSBS – Dinner and Workshop Meeting, SUNY Oneonta – RSVP by 1/12
- Feb 8 – BOE Mid-Year Retreat @ 6:00 PM in the District Conference Room

**School Events**

- Jan 19 – Superintendent Coffee at Guilford @ 9:00 AM
- Pep rally tomorrow.

On a motion by Kay Striegler, seconded by Gary Smith, the Board of Education voted to go into executive session at 9:04 PM to discuss negotiations.  
Yes –7, No – 0. Carried.

Adjournment

On a motion by Kay Striegler, seconded by Tina Ammon, the Board of Education voted to return to open session at 9:58 PM. Yes –7, No – 0. Carried.

On a motion by Rebecca Sullivan, seconded by Keith Hanvey, the Board of Education voted to adjourn 9:59 PM. Yes – 7, No – 0. Carried.

Respectfully Submitted,

Susan L. Weibel  
District Clerk