

**Bainbridge-Guilford Central School
Board of Education Meeting Minutes
January 7, 2021**

President Keith Hanvey called the January 7, 2021 meeting of the Board of Education to order at 6:35 PM in the District Conference Room.	Call to Order
Board members in attendance were, Keith Hanvey and Tim Suda. Tina Ammon, Shelly Bartow, Emily Hall, Rebecca Sullivan, Jeanne Shields and student BOE member Ryan Porter participated via ZOOM.	Board Members in Attendance
The administrator in attendance was Tim Ryan. Principals William Zakrajsek, Jennifer Henderson and Linda Maynard, Assistant Principal Scott Graham and Business Manager Janice Rideout participated via ZOOM.	Administrators in Attendance
On a motion by Jeanne Shields, seconded by Rebecca Sullivan, the Board of Education voted to go into executive session at 6:36 PM to discuss CSE recommendations and the employment history of particular persons known to the Board of Education. Yes-7, No-0. Carried.	Executive Session
On a motion by Tim Suda, seconded by Tina Ammon, the Board of Education voted to return to open session at 7:05 PM. Yes-7, No-0. Carried.	Open Session
On motion by Shelly Bartow, seconded by Tim Suda, the Board of Education voted to approve the evening's revised agenda. Yes-7, No-0. Carried.	Order of the Agenda Established & Approved
Mr. Kevin Hores presented the proposed budget for the Athletic Department for the 2021-22 school year. The Finance Committee will be reviewing all budgets after each presentation.	Reports and Presentations
A proposal to pay coaches to continue providing fitness skills to athletes in sports that have not been allowed to start was presented to the Board. Athletic participation was discussed for both this program and the sports that have been allowed to start.	
The principals reported on activities in their buildings including holiday celebrations, the successful food drive, students returning to campus from virtual learning and the plan to come back more days a week, the progress on the student daily screening and the schedule for Wednesdays was presented.	
Mr. Ryan reported on the following items:	
<ul style="list-style-type: none">• Many thanks to the Building and Grounds crew for their herculean efforts during the last snow storm and also to the custodial crew for the level of increased cleaning in all buildings.• The boiler pump in Guilford has been replaced numerous times over the past year. There is sludge in the bottom of the tank that is creating the problem. The solution seems to be adjusting the height of the pipe to a higher level in the tank.• The Greenlawn entrance upgrade which is part of the Smartbond project has been sent out for bid. This is a relatively small project and there has not been much interest from contractors. The current capital outlay project that will focus on access doors starts this spring. Planning for the next \$100,000 project is being discussed. Phase 2 of the current capital project has about \$600,000 left which will be directed at repairs necessary in the MPR to the floor and bleachers. This is not new money.• The Finance committee will meet on February 2 at 6 PM to discuss Athletics, Transportation, and Buildings and Grounds.• Health Insurance options continue to be discussed. Brown & Brown will present to all stakeholders over the next few weeks. The Finance Committee will review these plans during one of the meetings in February.• We have applied for a grant with Chenango County Mental Health to offer services to students in grades K through 12. There is a high need for this service.	

- A meeting with the State Comptroller regarding an upcoming audit will be held tomorrow. These audits are standard operating procedure.
- Negotiation conversations started this week with the BGTA. Ramona Wenk will be the labor relations representative for the District. Intensive bargaining has been proposed for March 3, 4 and 5 or March 17, 18 and 19. One slot will be with the BGTA and the other with the BGSSA. Smaller contract groups will be addressed separately. We would like to have one BOE member involved with each negotiation group.
- COVID-19 cases have increased slightly after the holidays however most of these have not been on campus so exposure has been minimal. We did have one positive student case at Greenlawn this week and therefore two classes will be going to remote learning for the next two weeks.
- The COVID-19 vaccine will be available for all staff that works in the education field. The vaccine will be administered by BOCES personnel and our school nurses. All staff will have the option to receive the vaccine.
- FFCRA rules regarding needing time off specifically for COVID related childcare have changed. We are currently working with legal counsel to allow the use of sick or personnel time for these situations.
- The District is currently discussing a plan to bring back Guilford students at least four days a week starting March 1, 2021. Students will not be required to ride the bus or to come to campus. However it is very important to get students back to school. We are starting with the Guilford building because this is the smallest group of students and their curriculum is the most foundational.
- The BOE retreat with Erin Morris will be on March 23, 2021. Topics of discussion to be determined.
- The Legislative Breakfast may be held virtual this year. More details might be available at the next meeting.

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action:

CSE Recommendations

- CSE minutes of: 12/01/20; 12/21/20; 12/22/20
- CPSE minutes of: 12/14/20; 12/15/20
- Subcommittee minutes of CSE: 10/01/20; 12/7/20
- 504 Minutes: None

On a motion by Shelly Bartow, seconded by Tina Ammon, the Board of Education reviewed and arranged for the appropriate special education placements.
Yes-7, No-0. Carried.

On a motion by Shelly Bartow, seconded by Rebecca Sullivan, the Board of Education voted to approve the following certified personnel:

Personnel

- The tenure appointment of Melissa Margadona.
Name: Melissa Margadona
Tenure Area: Special Education – General
Certificate: Initial – Students with Disabilities Grades Birth to Grade 2
Commencement of Service on Tenure: January 12, 2021
- The appointment of Dana Fitchlee to the position of Special Education Teacher. Background check is complete.
Name: Dana Fitchlee
Position: Special Education Teacher
Certification: Emergency COVID - Students with Disabilities Gr 1-6; Childhood Education Gr 1-6
Date of Commencement of Appointment: 9/1/2020
Expiration of Appointment: 6/30/2024
Salary: Step 1
Vice: B. Summers

Yes-7, No-0. Carried.

On a motion by Shelly Bartow, seconded by Tim Suda, the Board of Education voted to approve the following non-certified personnel:

- The unpaid leave of absence for Lorraine Page effective December 19, 2020 to March 1, 2021.
- The increase in hours from PT to FT for Emma Kate Pemberton, Food Service Helper effective January 4 through February 26, 2021.
(Vice: L. Page Leave of Absence)
- The appointment of William Ackley to the position of Bus Driver PT (sub) effective 1/8/2021.
Background check is complete.

Yes-7, No-0. Carried.

On a motion by Tina Ammon, seconded by Emily Hall, the Board of Education voted to approve the following Sports personnel:

- The appointment of the following Volunteer Coaches:
Devin Schmitz – Boys Basketball
Tracey Evans Ventura – Bowling
Riley Smith - Softball
- The appointment of Devin Schmitz to the position of timekeeper/score keeper.

Yes-7, No-0. Carried.

On a motion by Shelly Bartow, seconded by Tim Suda, the Board of Education voted to approve the following Business Office requests:

Business Office

- The acceptance of the \$611 donation from various B-G Staff members
- The approval of a budget amendment increasing revenue item A2705 Gifts and Donations and increasing expenditure item A2110.472-01-3800 Tuition – All Other (TC3) in the amount of \$1,611.

Yes-7, No-0. Carried.

On a motion by Rebecca Sullivan, seconded by Shelly Bartow, the Board of Education voted to approve the following Business Office requests:

New Business

- The approval of the License Agreement with the Town of Bainbridge to use General Clinton Park as a reunification site if needed.
- The approval of the MOU with the Chenango County Community Mental Hygiene Services as presented.

Yes-7, No-0. Carried.

The following planning events were discussed:

- BOE Terms expiring June 30, 2021: Ammon, Hanvey, Sullivan
- BOE Retreat is scheduled for March 23, 2021

Planning

On a motion by Shelly Bartow, seconded by Rebecca Sullivan, the Board of Education voted to adjourn at 9:04 PM. Yes –7, No – 0. Carried.

Adjournment

Respectfully Submitted,

Susan L. Weibel
District Clerk