

**Bainbridge-Guilford Central School
Board of Education Meeting Minutes
January 5, 2017**

President Emily Hall called the January 5, 2017 meeting of the Board of Education to order at 6:36 PM in the Guilford School Cafeteria.

Call to Order

Board members in attendance were Tina Ammon, Emily Hall, Keith Hanvey, Jeanne Shields, Gary Smith, Kay Striegler and Rebecca Sullivan.

Board Members in Attendance

Administrators in attendance were Tim Ryan, William Zakrajsek, Jennifer Henderson and Linda Maynard.

Administrators in Attendance

On a motion by Kay Striegler, seconded by Rebecca Sullivan, the Board of Education voted to go into executive session at 6:36 PM to discuss CSE recommendations, the potential employment of a particular person and personnel. Yes – 7, No – 0. Carried.

Executive Session

On a motion by Tina Ammon, seconded by Kay Striegler, the Board of Education voted to return to open session at 7:42 PM. Yes –7, No – 0. Carried.

Open Session

On a motion by Gary Smith, seconded by Keith Hanvey, the Board of Education voted to approve the evening’s revised agenda as presented. Yes –7, No – 0. Carried.

Order of the Agenda Established & Approved

No comments from guests this evening.

Guest Comments

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action on the following:

CSE Recommendations

- Amendment with no meeting of: 11/07/16
- CSE minutes of: 12/16/16
- CPSE minutes of: 12/21/16
- Subcommittee minutes of: 12/07/16; 12/13/16; 12/15/16;12/21/16
- 504 Minutes: None

On a motion by Kay Striegler, seconded by Rebecca Sullivan, the Board of Education reviewed and arranged for the appropriate special education placements. Yes – 7, No – 0. Carried.

Representatives from King+King Architects presented the scope of the proposed capital project. A brief overview of the pre-referendum process, scope and budgets per building, items to be considered by alternate funding and the timeline for completing the project were presented to the Board. Next week, financial information will be presented by Fiscal Advisors.

Reports and Presentations

The Principals reported on events that are happening in their buildings including: holiday celebrations and community service, lockdown drills, teacher observations, the After School Program associated with the LAP plan at Greenlawn and student mid-year testing.

Mr. Tim Ryan, Superintendent reported on the following items:

- Substitute personnel requirements. A table of requirements was presented to the Board for their consideration. Suggestions were made for alternative advertising.

- The first Alumni Spotlight article will be in the next issue of the Blue and White. Frank Doolittle is the first alumni to be recognized.
- Lead testing notification was reviewed with the Board. Results are on the website and Facebook. A letter went home with all students.
- It was noted that Cindy Cifone resigned the Soccer Coaching position last Fall. She was not asked to leave that position.
- The Board requested that Mr. Ryan’s news and notes be compiled either electronically or in a binder for future reference.

On a motion by Rebecca Sullivan, seconded by Jeanne Shields, the Board of Education voted accept the MOU between Oneonta Job Corps Academy and B-G CSD to install emergency blue lighting outside of the School Building. Yes – 7, No – 0. Carried. (See Attachment #1).

Business Office

The Agreement with Mary Imogene Bassett Hospital was tabled until the next meeting.

On a motion by Gary Smith, seconded by Rebecca Sullivan, the Board of Education approved the Unit Cost Methodology for DCMO Shared Services as presented. Yes – 7, No – 0. Carried. (See Attachment #2).

On a motion by Keith Hanvey, seconded by Kay Striegler, the Board of Education approved the following resolution:

Be it hereby resolved that, the Board of Education of the Bainbridge-Guilford Central School District amends the 2016-17 school budget by increasing Estimated Revenue and Appropriations in the amount of \$1,370. The amendment is in response to donations received as presented.

Yes – 7, No – 0. Carried. (See Attachment #3).

On a motion by Gary Smith, seconded by Jeanne Shields, the Board of Education approved the Budget Appropriation transfers as presented. Yes – 7, No – 0. Carried. (See Attachment #4).

On a motion by Gary Smith, seconded by Kay Striegler, the Board of Education approved following resolution:

The Board hereby authorizes the funding of Capital Reserve A878 in the amount of \$660,927 from the following sources effective January 1, 2017:

- General Fund Unappropriated Fund Balance (Health Insurance Consortium Payment)
- Interfund transfer from Debt Service Fund
- Transfer from Repair Reserve

Yes – 7, No – 0. Carried. (See Attachment #5).

Two thank-you notes were received by the Board from Kevin Hores regarding his tenure appointment and from the students who participated in the NYSSCLA Leadership conference.

Communications

On a motion by Rebecca Sullivan, seconded by Kay Striegler, the Board of Education approved the open meeting minutes of December 1, 2016. Yes-7, No-0. Carried.

Old Business

On a motion by Tina Ammon, seconded by Keith Hanvey, the Board of Education approved the audit of the following policies:

- 0001 – Educational Philosophy/District Mission
- 0002 – School District Goals and Objectives
- 0010 – Code of Ethics

- 0015 – Equal Opportunity and Nondiscrimination Policy
- 0016 – Instruction and Employment of HIV Infected Individuals
- 0020 – Drug Free Workplace Policy
- 0021 – Tobacco and Nicotine Use Policy

Yes-7, No-0. Carried.

The BOE, BGTA and BGSSA will be hosting Narcan Training. Sign-up sheets will be at the Drug Awareness Night hosted by YES LEADS.

On a motion by Gary Smith, seconded by Keith Hanvey, the Board of Education approved the following resolution: New Business

Be it hereby resolved that the Bainbridge-Guilford Board of Education hereby authorizes the opening of the ballot boxes and the destruction of the ballots therein.

Yes – 7, No – 0. Carried.

On a motion by Gary Smith, seconded by Kay Striegler, the Board of Education voted to approve the following certified personnel recommendations: Personnel

- The retroactive appointment of Colleen Davis as a Long Term Substitute Teacher at Base 1 from December 5, 2016 through February 17, 2017. (Vice: Maternity LOA for Alyssa Hardy).
- The appointment of Judy Hinman, Vicki Ives, James Spinella and Amanda Carlin to the position of Elementary After School Academic Support effective January 17, 2017 to April 28, 2017; 1.5 hrs/day; 2 days/week; at a rate of 1/1400th of their salary.
- The retroactive appointment of Teresa Morrison to the position of Long Term Substitute Teacher at Base 1 for the time period of January 3 through June 23, 2017 (VICE: Medical LOA – Adrienne Seliga).
- The appointment of Melissa Morlano-Johnson to the position of substitute Teacher. Background check is complete.
- The appointment of Tim Mattingly to the position of substitute Teacher. Background check is complete.

Yes – 7, No – 0. Carried.

On a motion by Keith Hanvey, seconded by Gary Smith, the Board of Education voted to approve the following non-certified personnel recommendations

- The resignation of Kathi Black effective August 1, 2017.
- The retroactive appointment of Gina Greene to the position of Teacher Aide; Full time; 10 months; 7 hrs/day; \$9.74/hr effective January 3, 2017. Probationary period thru September 28, 2017. Vice: Louise Glozik
- The appointment of Kathy L. Hatton to the position of substitute Teacher Aide PT. Background check is complete.

Yes –7, No – 0. Carried

On a motion by Rebecca Sullivan, seconded by Kay Striegler, the Board of Education voted to approve the following Sports personnel recommendations:

- The appointment of Randy Palmatier to the position of Timekeeper/Scorekeeper for the Winter Season per applicable Fee schedule.

Yes –7, No – 0. Carried

The following Planning items were discussed: Planning

Board Events

- Jan 12 - Special Meeting - Capital Project Finances – Fiscal Advisors
- Jan 19 – Policy Committee meeting @ 5:30 PM.
- Jan 25 – School Board Academy – Board’s Role with Personnel
- Jan 26 - Special Meeting - BOE Vote on SEQRA and Capital Project
- Feb 7 – CCSBA President and Vice President Forum –Norwich BOCES @ 6:00 PM

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School Events

Jan 20 – Superintendent Coffee – Guilford 9:00 AM

On a motion by Jeanne Shields, seconded by Gary Smith, the Board of Education voted to adjourn 9:52 PM. Yes –7, No – 0. Carried.

Adjournment

Respectfully Submitted,

Susan L. Weibel
District Clerk