

**Bainbridge-Guilford Central School  
Board of Education Meeting Minutes  
January 3, 2019**

Vice President Keith Hanvey called the January 3, 2019, meeting of the Board of Education to order at 6:39 PM in the Guilford Elementary School. Call to Order

Board members in attendance were Tina Ammon, Shelly Bartow, Keith Hanvey, Jeanne Shields, Rebecca Sullivan. Emily Hall and Kay Striegler were excused. Board Members in Attendance

Administrators in attendance were Tim Ryan, Jenn Henderson, Linda Maynard and William Zakrajsek. Scott Graham was excused. Administrators in Attendance

On a motion by Jeanne Shields, seconded by Shelly Bartow, the Board of Education voted to go into executive session at 6:39 PM to discuss CSE recommendations, the employment history of a particular person and a contract for SRO Services. Executive Session  
Yes –5, No – 0. Carried.

On a motion by Shelly Bartow, seconded by Rebecca Sullivan, the Board of Education voted to return to open session at 7:18 PM. Yes –5, No – 0. Carried. Open Session

On motion by Rebecca Sullivan, seconded by Jeanne Shields, the Board of Education voted to approve the evening’s revised agenda. Yes –5, No – 0. Carried. Order of the Agenda  
Established & Approved

No guest comments this evening. Guest Comments

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action on the following: CSE  
Recommendations

- Amendment with no meeting of: 11/29/18, 12/11/18
- CSE minutes of: 12/06/18, 12/14/18
- CPSE minutes of: None
- Subcommittee minutes of: 12/05/18, 12/14/18
- 504 Minutes: 12/03/18

On motion by Shelly Bartow, seconded by Tina Ammon, the Board of Education reviewed and arranged for the appropriate special education placements. Yes – 5, No – 0. Carried.

Buildings Principals reported on the events in their buildings including holiday celebrations, upcoming regents and elementary State Testing, staff meetings, sports celebrations, the successful holiday food drive and student accomplishments. Reports and  
Presentations

Mr. Ryan reported on the following items:

- Chenango County Mental Health representative Karlee Hoyt started this week. This group will take over the mental health piece that was covered by Lourdes Hospital.
- The BOE budget line items were shared with board members. Discussed increasing the amount for the NYSSBA convention so more members can attend. Will continue the discussion at the next meeting.
- A Mid-Winter retreat was suggested. Erin Morris could be asked to return

to talk about hot topic suggestions from members. Discussed having another school join us.

- Due to the Tri-Town News stopping publication, we need to change our legal paper to the Evening Sun.

The Board of Education acknowledged the donation of hygiene items for students from the Sidney Elks Lodge.

Business Office

On a motion by Tina Ammon, seconded by Shelly Bartow, the Board of Education voted to approve the following resolution:

Old Business

RESOLVED, that the Board of Education approves the agreement by and between the District and KST Security Consultants, LLC, for the purpose of providing a school resource officer within District facilities and approves the expenditure of money thereunder. The agreement will commence on January 7, 2019 and end on June 30, 2019, unless sooner terminated by the Board.

SRO Services  
Approved

Yes-5, No-0. Carried.

On a motion by Rebecca Sullivan, seconded by Tina Ammon, the Board of Education voted to approve the following resolution:

WHEREAS, the Board of Education of the Bainbridge-Guilford Central School District has entered into an agreement with a School Resource Officer for the 2018-2019 school year in furtherance of its mission of safeguarding the wellbeing of its students and faculty; and

WHEREAS, the School Resource Officer is a qualified professional with significant years of experience and training; and

WHEREAS, among other things, the School Resource Officer possess the necessary training, licensing, and permits to keep and maintain a firearm on his person during the course of his duties; and

WHEREAS, the Board of Education desires to authorize the School Resource Officer to keep and maintain a firearm on his person during the course of his duties while on School District property, so long as there remains a written agreement between the School District and the School Resource Officer in force and effect and the School Resource Officer maintains all necessary licenses and/or permits to allow him to maintain and possess such firearm.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Bainbridge-Guilford Central School District hereby authorizes **Daniel Demer, School Resource Officer**, to maintain and possess a firearm on the properties and campus of the School District during the course of his duties as a School Resource Officer, for so long as there exists an agreement between the parties for School Resource Officer services and the School Resource Officer possesses all necessary licensing and permits to maintain and possess such firearm.

**BE IT FURTHER RESOLVED**, that the Board of Education reserves the right to revoke such authorization at any time, for any reason or no reason whatsoever.

Yes-5, No-0. Carried.

On a motion by Tina Ammon, seconded by Rebecca Sullivan, the Board of Education voted to approve the following policies:

- 2200 Legal Qualifications of Voters at School District Meetings
- 2201 Annual District Meeting and Agenda
- 2202 Absentee Ballots When Schools Use Personal Registration
- 2300 Regular Board Meetings
- 2301 Special Meetings of the Board of Education
- 2302 Quorum of the Board
- 2303 Minutes
- 2304 Executive Session
- 2305 Board of Education Committees
- 2306 Public Participation at Board Meetings

- 2400 Shared Decision Making and School Based Planning
- 2401 Board Policy
- 1060 BOCES Annual Meeting
- 2115 BOCES Board Elections
- 2120.2 Application for Absentee Ballots
- 2270.1 Litigation Procedures
- 2341 Agenda Format
- 2352 Rules of Order
- 0015 Equal Opportunity and Prohibition of Discrimination and Harassment (Including Sexual Harassment)

Yes-5, No-0. Carried.

On a motion by Shelly Bartow, seconded by Rebecca Sullivan, the Board of Education voted to authorize The designation of Official Newspaper for the Bainbridge-Guilford CSD to be changed from the Tri-Town News to the Evening Sun, Norwich, NY.

New Business

Yes-5, No-0. Carried.

First Read of the following audited policies:

- 4001 Accounting and Reporting
- 4002 Financial Reports and Statements
- 4100 Bonding of District Personnel
- 4101 Authorized Signatures
- 4200 Budget Planning
- 4201 Budget Publication and Hearing
- 4202 Budget Transfers
- 4203 Contingency Budget
- 4204 School Taxes
- 4300 Investments
- 4301 Borrowing Funds
- 4302 Deposits
- 4303 Fund Balance and Reserve Funds

On a motion by Tina Ammon, seconded by Jeanne Shields, the Board of Education voted to approve the following certified personnel appointments:

Personnel

- The acceptance of the resignation for purposes of retirement of Jim Mosher effective June 30, 2019.
- The appointment of Mia Gray to the position of Substitute Teacher retroactive to December 3, 2018. Background check is complete.
- The appointment of Chad Barnes to the position of Substitute Teacher retroactive to December 17, 2018.
- The appointment of Noah Zakrajsek to the position of Substitute Teacher effective to January 4, 2019.
- The appointment of Meghan Hanvey to the position of Substitute Registered Professional Nurse (School) PT (Sub) effective to January 4, 2019
- The appointment of Chad Barnes to the position of Long Term Substitute School Counselor.

**Name:** Chad Barnes

**Commencement of Appointment:** On or about January 7, 2019 depending on commencement of medical leave.

**Expiration of Appointment:** On or about April 9, 2019 or until duties are not needed.

**Certification:** Provisional - School Counselor

**Salary:** Step 1

**Vice:** Phylcia Dunham-Fleming (Medical and Family Leave)

On a motion by Shelly Bartow, seconded by Rebecca Sullivan, the Board of Education voted to approve the following non-certified personnel appointments:

- The acceptance of the resignation of Barbara Ann Megale retroactive to November 1, 2018.
- Accept the resignation of Kally Haskell as School Monitor PT (ASCP Sub) effective December 9, 2018 to accept a permanent position.
- The appointment of Kally Haskell to the position of School Monitor PT (ASCP) retroactive to December 10, 2018 at a rate of \$13/hr. (Vice: Barbara Ann Megale)

- Accept the resignation of Paula Cole as Bus Driver PT (Sub) effective December 31, 2018 to accept a permanent position.
- The appointment of Paula Cole as Bus Driver effective January 2, 2019. (Vice: Louise Butcher)
- The unpaid Leave of Absence for Tina Lutz from December 31, 2018 to January 31, 2019.
- The acceptance of the resignation for purposes of retirement of Mia MacPherson, Teacher Aide effective June 30, 2019.
- Approval for the increase in hours from part-time to full-time for Renee Halbert retroactive to January 2, 2019.

Yes-5, No-0. Carried.

On a motion by Tina Ammon, seconded by Rebecca Sullivan, the Board of Education voted to approve the appointment of the Varsity Coaches as presented. Yes-5, No-0. Carried.

On a motion by Rebecca Sullivan, seconded by Jeanne Shields, the Board of Education voted to approve the appointment of the Modified Softball Coach as presented. Yes-5, No-0. Carried.

On a motion by Jeanne Shields, seconded by Shelly Bartow, the Board of Education voted to approve the appointment of the Modified Track Coaches as presented. Yes-5, No-0. Carried.

On a motion by Jeanne Shields, seconded by Rebecca Sullivan, the Board of Education voted to approve the appointment of the Modified Baseball Coach as presented. Yes-4, No-1 (Bartow). Carried.

On a motion by Rebecca Sullivan, seconded by Shelly Bartow, the Board of Education voted to approve the appointment of the following Timekeeper/Scorekeepers: Basketball: Kevin Hores & Justin Autera; Wrestling: James Spinella. Yes-5, No-0. Carried.

The following Planning items were discussed:

Planning

**Board Events**

- Jan 7 – LINKS @ 4:30
- Jan 9 – Health and Safety @ 6:30 PM
- Jan 24 – CASSC School Board Institute (RSVP by Jan 7)
- Feb 2 – Legislative Breakfast
- BOE terms expiring: Hall, Striegler, Bartow (one year appointment)

**School Events**

- Jan 15 – Superintendent Coffee, HS, 6 PM

On a motion by Shelly Bartow, seconded by Rebecca Sullivan, the Board of Education voted to adjourn at 8:52 PM. Yes – 5, No – 0. Carried.

Adjournment

Respectfully Submitted,

Susan L. Weibel  
District Clerk