

**Bainbridge-Guilford Central School  
Board of Education Meeting Minutes  
June 3, 2021**

President Keith Hanvey called the June 3, 2021 meeting of the Board of Education to order at 6:00 PM in the District Conference Room.

Call to Order

Board members in attendance were Keith Hanvey, Tina Ammon, Shelly Bartow, Emily Hall, Tim Suda and Rebecca Sullivan (arrived at 6:01 PM). Jeanne Shields participated via ZOOM.

Board Members in Attendance

The administrator in attendance was Tim Ryan with Business Manager Janice Rideout. Principals William Zakrajsek, Jen Henderson, Linda Maynard and Assistant Principal Scott Graham participated via ZOOM.

Administrators in Attendance

On a motion by Shelly Bartow, seconded by Emily Hall, the Board of Education voted to go into executive session at 6:00 PM to discuss CSE recommendations, contract negotiations and the employment history of a particular persons known to the Board of Education. Yes-6, No-0. Carried.

Executive Session

On a motion by Shelly Bartow, seconded by Emily Hall, the Board of Education voted to return to open session at 6:53 PM. Yes-7, No-0. Carried.

Open Session

On a motion by Rebecca Sullivan, seconded by Tim Suda, the Board of Education voted to approve the evening's revised agenda. Yes-7, No-0. Carried.

Order of the Agenda Established & Approved

The public hearing on the District Wide Emergency Plan as held. There is one correction to a phone number and no additional comments on the plan.

**PUBLIC HEARING**

On a motion by Shelly Bartow, seconded by Emily Hall the Board of Education voted to accept the following Budget and Election results of May 18, 2021:

Reports and Presentations

Total Voters: 218

Budget: 177 – yes, 40 – no; Bus Proposition: 175 – yes, 42 – no

Board of Education Candidates:

Keith Hanvey – 207; Gordon Daniels – 193; Rebecca Sullivan – 15 write-in votes

Yes-7, No-0. Carried.

The principals reported on activities in their buildings including end of the year celebrations, summer school curriculum and benchmark testing. Celebrations for the end of the year in all buildings are being planned with added safety considerations. Summer school curriculum to address gaps in student instruction are being finalized. Student achievements were highlighted.

Mr. Ryan reported on the following items:

- Thank-you to everyone who came out to vote on the budget. There was low voter turnout in most districts this year. Ways to increase voter interest next year will be discussed.
- The black top on the Greenlawn playground is failing and some door issues from the last building project still exist. The respective contractors for each item will be contacted.
- Every five years, the district is required to have a building condition survey. The results of this survey will be used to determine the focus of the next capital building project areas.
- Meetings with stakeholders to ascertain allocation of the stimulus grant money were held this week. Anything that is related to COVID will be addressed. Summer School and the After School Care Program in the Fall will be funded through this grant money. The District will need to spend the funds and then apply for reimbursement from the grants. The first part of this process is due June 15<sup>th</sup>. A public forum to inform the community will be held.
- We are in the process of hiring new teaching staff for the coming school year (RTI teachers, Elementary PE teacher and an Elementary Music Teacher).
- Fifty vaccines were given to students age 12 and up at the vaccine clinic on May 26<sup>th</sup>. The second shot will be administered on June 16<sup>th</sup>.

- Welcome to Tom Morrell and Samantha Little who are studying Board and Superintendent relationships.
- Student BOE Member Ryan Porter spoke about his New Visions presentation. His topic was Student Debt and the Cost of College.
- The Code of Conduct will be presented for approval at the next BOE meeting. Any changes should be sent to Mr. Ryan for administrative input.
- Free breakfast and lunch will be available to students next year along with school supplies.

A visitor expressed concern that the live stream for the 6<sup>th</sup> grade Elementary Honor Society Ceremony was not very good and it was disappointing since their son worked very hard this past year. The 5<sup>th</sup> grade presentation was much better on the following day. Board members expressed their regrets and commented that some of the video technology that was used this school year has been difficult at times.

Guest Comments

After reviewing the recommendation and documentation setting forth the recommendation, including a review of the recommendation of the Superintendent of Schools, and seeing that the appropriate safeguard rights were provided to the parent, the Board of Education took the following action:

CSE Recommendations

- CSE minutes of: 05/06/21; 05/13/21; 05/20/21; 05/21/21
- CPSE minutes of: 04/30/21
- Subcommittee minutes of CSE: 05/06/21, 05/12/21, 05/13/21, 05/14/21; 05/17/21; 05/18/21; 05/19/21; 05/21/21
- 504 Minutes: 05/06/21; 05/12/21; 05/13/21; 05/17/21; 05/18/21; 05/20/21

On a motion by Tina Ammon, seconded by Rebecca Sullivan, the Board of Education reviewed and arranged for the appropriate special education placements. Yes-7, No-0. Carried.

On a motion by Shelly Bartow, seconded by Emily Hall, the Board of Education voted to approve the following certified personnel:

Personnel

- The amendment to the Superintendent contract as presented.
- The tenure appointment of Jodi Wombacker:  
**Name:** Jodi Wombacker  
**Tenure Area:** Elementary  
**Certificate:** Permanent – Pre-K, K, Gr 1-6  
**Commencement of Service on Tenure:** 9/1/2021
- The acceptance of the resignation for retirement for David Keller effective June 30, 2021.
- The appointment of Daren Terpstra to the position of Substitute Teacher effective 6/4/2021. Background check is complete.
- The Summer School Personnel as presented at their 2021-22 calculated hourly rate based on their current salary. Calculated hourly rate for Constance Lane will be at the Step 1 salary for the 2021-22 school year.

Yes-7, No-0. Carried.

On a motion by Tina Ammon, seconded by Tim Suda, the Board of Education voted to approve the following non-certified personnel:

- The appointment of Kristine Pratt to the position of Food Service Worker, FT, 7 weeks, 6 hrs/day, \$15/hr., starting 6/28/21 to 8/13/21. Background check is complete. Vice: Temporary Summer Program
- The appointment of Emma Kate Pemberton to the position of Food Service Worker, FT, 6 weeks, 6 hrs/day, \$15/hr., starting 6/28/21 to 8/6/21. Background check is complete. Vice: Temporary Summer Program
- The appointment of Rebecca Binelli to the position of Food Service Worker, FT, 9 weeks, 6 hrs/day, \$15/hr., starting 6/28/21 to 8/27/21. Background check is complete. Vice: Temporary Summer Program
- The appointment of Linda Anders to the position of Teacher Aide PT (Sub) effective 6/4/2021. Background check is complete.
- Request approval of the MOA for Jamie Hatton as presented.
- The appointment of Samantha Wygant to the position of Teacher Aide PT (Sub) effective 6/4/2021. Background check is complete.
- The appointment of Robert Tillapaugh to the position of Food Service Helper PT (Sub) effective 6/4/2021. Background check is complete.
- The resignation of Teresa Burnett from the position of Records Management Officer effective June 1, 2021.

Yes-7, No-0. Carried.

On a motion by Tina Ammon, seconded by Shelly Bartow, the Board of Education voted to approve the following Business Office requests: Business Office

- The Monthly Financial Reports for April 2021.  
Treasurer, Student Activities, BOE, Revenue Status, Budget Status, Budget Amendments, and School Lunch Profit & Loss
- The Internal Claims Auditors Report dated 5/1/2021 and 5/15/2021.
- The approval of the amendment to the 2020 Building Condition Survey contract with King+King Architects to include additional design services at a cost of \$5,146.20.
- The budget amendment resolution for a donation from the SFCU to certain teachers
- The adoption of the following 2021-2022 BOCES Cooperative Purchasing Service Resolutions:
  - Cooperative Purchasing Resolution; Cafeteria Supplies & Food Bid Resolution; Generic Resolution
- The acceptance of a donation from the Booster Club for \$300 for Athletic Award plaques
- The acceptance of the Audit Engagement Letter for the 2020-21 Audit
- The 2021-22 Transportation contracts with DCMO BOCES as presented.
- The adoption of Resolution authorizing the issuance of bonds not to exceed \$240,000 to pay the cost of the purchase of two (2) school buses.
- The award of the 2021-22 Solid Waste Removal Contract to Waste Recovery Enterprises for the sum of \$12,000 as specified in the DCMO BOCES Cooperative Bid #2021-130
- The adoption of the resolution to extend the district financial year for the purpose of potentially funding reserves.

Yes-7, No-0. Carried.

On a motion by Emily Hall, seconded by Rebecca Sullivan, the Board of Education voted to approve the of the revised policy 7301 Extra Classroom Activity Procedures was presented. Old Business  
Yes-7, No-0. Carried.

On a revised motion by Shelly Bartow, seconded by Emily Hall, the Board of Education voted to approve the following: New Business

- The resolution for the creation of CTE programs equipment reserve account by DCMO BOCES as presented.
- The BOE Meeting Dates – DRAFT - as presented.
- The legal counsel agreement with Girvin & Ferlazzo P.C. as presented.

Yes-7, No-0. Carried

The following planning events were discussed: Planning

**Board Events**

June 26 – Graduation 7 PM meet at 6:30 PM

A board member requested clarification on continuing videoconferencing via ZOOM when the current executive order expires. Miscellaneous

On a motion by Shelly Bartow, seconded by Rebecca Sullivan, the Board of Education voted to return to executive session at 8:05 PM to discuss the employment history of a particular person known to the Board of Education. Yes-7. No-0. Carried. Executive Session

On a motion by Shelly Bartow, seconded by Tim Suda, the Board of Education voted to return to open session at 9:29 PM. Yes -7. No-0. Carried. Open Session

On a motion by Jeanne Shields, seconded by Keith Hanvey, the Board of Education voted to return to adjourn at 9:29 PM. Yes -7. No-0. Carried. Adjournment

Respectfully Submitted,

Susan L. Weibel  
District Clerk