

BAINBRIDGE-GUILFORD CENTRAL SCHOOL DISTRICT

BAND UNIFORM BID

(#2016-3)



**Bainbridge-Guilford Central School District
18 Juliand Street
Bainbridge, New York 13733**

December 5, 2016

Bainbridge-Guilford Central School District

BAND UNIFORM BID (#2016-3)

Intent to Submit a Bid

Please complete the following information and fax or email this form to the address shown below **at the earliest possible date but no later than January 5, 2017**. This form is intended for our use in monitoring the bid process. By submitting this form, we are able to contact you with any additional information that may arise. It will also allow us to remove your name from our list for this bid in the event you have elected not to submit a bid.

WE INTEND TO SUBMIT A BID.

WE DO NOT INTEND TO SUBMIT A BID FOR
THE FOLLOWING REASONS:

COMPANY NAME, ADDRESS, AND TELEPHONE NUMBER
OF CONTACT:

SIGNATURE: _____ DATE: _____

NAME/TITLE: _____

Please return to: Ms. Janice Rideout, School Business Manager
Bainbridge-Guilford Central School District
18 Juliand Street
Bainbridge, NY 13733
Fax: (607) 967-4231 or Email: janice@bgcsd.org

SECTION 1**INTRODUCTION****1.1 OVERVIEW**

It is the intent of the Bainbridge-Guilford Central School District to bid the purchase of Band Uniforms. Therefore, sealed proposals for the furnishing and delivery of the Band Uniforms, as required by the Board of Education and set forth in the following specifications, will be accepted and opened on the day and hour listed within paragraph 1.2.

It is understood that the district has estimated the items and quantities listed on the bid sheets to be purchased within the contract period. The district reserves the right to increase or decrease the quantities specified on this bid and to reject, for cause, any bid in whole or in part if in its judgment the best interest of the district will be served.

The following specification sheets identify the Band Uniforms that the district wishes to purchase. Where a garment material, style or construction is listed, it is done as a quality standard and the Band Uniforms offered by the bidder(s) should be equal to or better than the specification.

1.2 KEY DATES - EVENTS

	DATE	TIME
BID RESPONSES DUE	January 6, 2017	1:00 p.m.
BID AWARD (Tentative timeframe for award)	January 19, 2017	
REQUIRED DELIVERY DATE	May 12, 2017	

SECTION 2

GENERAL PROVISIONS

2.1 BID RESPONSES

All costs incurred by the bidders in preparation, estimating and submission of a response are the total responsibility of the bidders. All proposals and associated materials, excluding samples, will become the property of THE BAINBRIDGE-GUILFORD CENTRAL SCHOOL DISTRICT.

The BAINBRIDGE-GUILFORD CENTRAL SCHOOL DISTRICT reserves the right to select or reject all or part of any proposal submitted. The BAINBRIDGE-GUILFORD CENTRAL SCHOOL DISTRICT reserves the right to waive response informalities and accept clarifications or revisions as needed.

Bids must be received no later than, **January 6, 2017 at 1:00 p.m. at the** Bainbridge-Guilford Central School District, Business Office. One copy of the bid in a sealed envelope clearly marked "**BAND UNIFORM BID**" and a uniform sample should be delivered to:

Mrs. Janice Rideout
School Business Manager
BAINBRIDGE-GUILFORD CENTRAL SCHOOL DISTRICT
18 Juliand Street
Bainbridge, NY 13733

Each bid shall include the following:

- Signed Bidders Agreement
- Bid Sheet
- Bidder Reference Form
- Fabric Certification Form
- Sample of a Band Uniform and swatches.
- Non-Collusive Bidding Certification (Appendix D).

The bidder must express any concerns about or requests for clarification of interpretation of the bidding documents in writing, to be received by the district no later than seven (7) days prior to the bid opening date. The correspondence shall state clearly and in detail the basis for any such concern or request. The concern or request for clarification can be emailed to janice@bgcsd.org. The response to any concerns or requests for clarification will be provided to all bidders who responded with the Intent to Submit a Bid form. Bidders shall not be allowed to take advantage of any errors or omissions in the specifications.

Questions of a general nature may be made by calling Janice Rideout at 607-967-6335 or through email at janice@bgcsd.org.

2.2 DEFINITIONS

The term "Vendor, Bidder or Contractor" used throughout this bid references the successful bidder and includes any of the vendor's agents, subcontractors or employees.

The term "Customer, District or Board of Education" used throughout this document shall refer to the agency listed in Section 1.1.

2.3 PRICING

Bidders must indicate on the Bid Sheet the net price per Band Uniform. The net price shall include the uniform, fitting/measuring and delivery to the district. No charges will be allowed for federal, state, or municipal sales and excise taxes for which the district is exempt.

Bidders are asked to offer a discount that will be allowed for prompt payment. Bidders should state the terms for consideration of a discount. If no discount is offered, payment will be made in approximately thirty (30) days after receipt of the invoice and final acceptance of the uniforms.

All pricing must remain valid for a period of one year after the bid is awarded. No charges will be paid by the customer except those specifically set forth herein. In this regard there shall be no additional fees unless pre-approved by the district in writing.

2.4 BIDDER REFERENCES

Bidders are asked to provide three (3) customer references preferably schools or colleges in New York wearing band uniforms manufactured by the bidder. Uniforms should be 3 or more years old.

2.5 LAWS, ORDINANCES AND CODES

The successful bidder will comply with all Federal, State, County, and local laws, codes, regulations and ordinances applicable to the production of garments in the United States of America.

2.6 LABELING INSTRUCTIONS

All uniforms shall have a label showing contents and percentage of contents of fabric used in the construction of the garment, as required by the Federal Labeling Act. There must also be care instruction labels provided on each garment.

Each major garment item is to have the identification number sewn into the individual pieces to allow for quick and easy issuing. Coats, bibbers, and skirts are to have woven numerals. In addition, bibbers are to include inseam and waist information and skirts are to include waist information for future reference; coats

shall have chest size and length indicated on a linen ticket. Shako must be labeled with the size of the piece.

2.7 NON-COLLUSION DOCUMENT

All vendors must sign and return the non-collusion form.

2.8 BID SAMPLES

Each bid must be accompanied with a complete Band Uniform, size 36 regular for a male, as a sample. The sample does not necessarily have to be in accordance to the exact specifications but must provide a showing of the basic construction and quality of the workmanship produced by the manufacturer. Stock samples will be acceptable. Samples must be furnished free of charge and will be returned at the bidders expense.

The sample shall include the following: **coat, bib trouser, skirt, shako, plume, shoe, garment bag and all other accessories required.**

Any required construction feature not available on the sample uniform must be illustrated by providing an article of clothing which will clearly display the manufacturer's workmanship and ability to produce the desired construction.

In order to gain access to the interior construction of the garment, the district reserves the right to carefully open seams and/or linings. The district will not be responsible for any repairs to the samples if seams are opened or the garment is damaged in the process.

All bidders shall pay for the return shipping of the sample uniform to their facility. **A Return Authorization number shall be provided with the bid for easy return of the uniforms. Samples sent without a Return Authorization Number will not be returned.** If a Return Authorization Number is not received within fifteen (15) days after the bid opening the uniform will be regarded as abandoned and the district shall have the right to dispose of them as its own property. Awarded samples may be held for comparison with uniforms delivered under this bid.

Swatches are required for the material proposed for construction of the uniforms which includes all pieces of the uniform. The swatches shall be representative of the outer cloth, lining, interior cloth and trims. The swatch samples must be properly labeled as to the weight, purpose, and fiber content as required by Federal law. **Swatch samples must be submitted with the bid. If the swatch samples are required to be returned, a Return Authorization Number must be provided with the bid, otherwise the samples will be retained by the School.**

2.9 LITIGATION

In the event either party is involved in any litigation brought in reference to this contract, or upon the settlement of a dispute out of court, the prevailing party shall be entitled to recover from the non-prevailing party all of its reasonable attorney and court costs.

2.10 GENERAL CONDITIONS

All conditions set forth in these conditions and in the General Conditions are in effect unless specifically modified.

The district may, without invalidating this agreement, order additional items or reduce items without a penalty charge.

The submission of a proposal will be construed as an indication that the vendor is fully informed as to the extent and character of the uniforms required and can furnish the garments satisfactorily to the full extent of the specifications without any extras.

Each bidder must state that no member of the participating boards of education, or any officer, or employee thereof, is directly or indirectly interested in the proposal.

The bidder further agrees to comply with all the laws, rules and regulations as may be applicable to the fulfillment of this proposal.

By signing the agreement to the conditions and stipulation of this bid, the bidder also certifies that neither it nor any of its principals (e.g., key employees) have been proposed for debarment, debarred, or suspended by a Federal agency as set forth in the non-procurement debarment and suspension regulations (7CFR Part 3017) issued January 30, 1989 (54 FR 4722).

2.11 BID AWARD

The evaluation process, in determining which bid will result in an award, will consist of consideration being given to: price, quality of the garment offered, workmanship, ability, delivery time frame, qualifications, references and reliability. Bids will be considered only from bidders whose financial resources, technical ability and experience are commensurate with the services to be performed.

The bid will be awarded on a total bid basis. The district reserves the right to reject, for cause, any bid in whole or in part if in its judgment the best interests of the district will be served.

The agreement between the district and the contractor will be for a one-year period.

All uniforms and associated equipment shall be produced in the United States. Contractors will not employ children for the purpose of producing any garment or associated equipment offered to fulfill this proposal.

Based on the final comparison of all bids, an award will be made to the lowest, responsive, responsible bidder as will best promote the public interest. The BAINBRIDGE-GUILFORD CENTRAL SCHOOL reserves the right to reject any and all bids in whole or in part.

2.12 PRE-PRODUCTION SAMPLE

The awarded vendor shall provide a pre-production sample completely manufactured to the districts' specifications for final approval, inspection and evaluation. This sample must be delivered to the district within thirty (30) days from the notification of award. Failure to produce a sample meeting the districts' specifications and quality standards will result in the rejection of the sample and/or bid. The bidder agrees to completely release the district from any and all contractual obligations should their pre-production sample be rejected for cause. The district may proceed to the next qualified bidder should the awarded bidder fail to meet any of the agreements outlined herein.

Bidders unable to meet the pre-production delivery date are asked to specify the number of days they will require to produce the completed sample.

A production schedule must be provided with the pre-production sample. The production schedule will indicate the manufacturing start date through to the date for shipping to the district. The ship date must be before May 12, 2017.

2.13 MASTER LIST

Upon official notification of award and acceptance of the production sample, the manufacturer shall provide a sales representative to visit the school to obtain student sizes and secure all final details pertinent to the contract. The awarded bidder shall produce a master list which shall include the student's name, height, weight, chest, waist, inseam and headwear size. The master list shall include the student's name and corresponding uniform number and shall be supplied to the district along with the completed order. The original order is to include a bound booklet with the numbers of each uniform corresponding to the particular size of that uniform, arranged from the smallest to the largest. Size information shall include chest size, height, weight, and inseam for each uniform. Bound in the identification record shall be a size chart for use as reference for purchase of future uniforms. The awarded contractor shall also provide a Uniform Management System program with the following features:

Uniform Management System program - CD or Internet Download

Customer Data - Internet Download

The Uniform Management System will manage student information regarding the assignment of band uniforms and is alterable on a continuing basis as sizing needs change. The program should contain a feature which automatically

assigns uniform pieces to the students based on their entered measurements. In addition, the student database will include full contact information for student and guardian, and will possess the ability to generate address labels and garment bag identification tags. The software will be compatible with Windows and Apple operating systems. The Uniform Management System must provide ONLINE/TELEPHONE technical support FREE OF CHARGE. Software updates will be available 24 hours a day, 7 days a week via an internet site.

2.14 DELIVERY

Delivery of the uniforms must be made on or before May 12, 2017. The decision of the district as to reasonable compliance with the delivery terms shall be final.

The successful bidder shall be responsible for the delivery of all items in good condition to the point of destination. All garments shall be properly labeled with identification numbers on all components and individually packaged in clear plastic garment bags. Garments are to be shipped on hard plastic wishbone style hangers, each in its own clear polyethylene bag and packaged in cardboard wardrobe containers with a 200 lb. test and properly marked on the outside with the uniforms identification number.

Any projected delays in shipping must be communicated to the district in writing.

Bidders wishing to extend the delivery date are asked to provide a firm and realistic date; any extended delivery date will be used in the final consideration for award.

2.15 WARRANTY

Bidders are asked to provide a warranty on all workmanship. The bidder's warranty shall be listed on the bid sheet in the appropriate area.

2.16 SERVICE REPRESENTATIVE

The bidder must provide a single point of contact for the coordination of service and billing concerns. Bidders shall provide the name, address and phone number of the sales representative responsible for handling all details of the final ordering including measuring and servicing.

2.17 LATE DELIVERY CLAUSE

A late charge of \$5.00 per uniform, per day, will be imposed by the district if the complete uniform order is delivered after May 12, 2017. The charges for late delivery will be deducted from the invoice. The late charge, per uniform, per day will be charged for the complete order, even if a partial shipment is received before the delivery date of May 12, 2017.

SECTION 3.0

GARMENT SPECIFICATIONS

GENERAL SPECIFICATIONS

Coats, trousers, blouses and all major parts of the uniform are made to fit the nearest stock size from the information supplied by the company representative. Exceptions are made on unusual sizes wherein the garment is cut and produced to the measurements taken by the company representative.

COAT SPECIFICATIONS

PATTERNS

- Patterns are to be marked, graded, and cut using a computerized system to ensure accuracy.
- Patterns are to cover a full range of sizes, including male, female, short, regular, long, and extra-long from size 26 to 60.

INNERLINING

- The innerlining is the foundation of the coat and is to carry with it a complete limited lifetime warranty. The innerlining is to be midweight construction.

SHOULDER PADS

- Shoulder Pads are to consist of heavy density, 100% PREMIUM grade preshrunk "Harsh" quality combed cotton ("Harsh" quality being resilient, bouncy).
- It is a large semi-oval shape approximately 4 ½" x 7 ½ " regular shoulder pattern.
- The entire pad is covered with a print cloth, and quilt stitched throughout to prevent wadding.
- Shoulder Pads consisting of multiple layers of needle-punched preformed polyester are not acceptable.
- Stay cloth is not acceptable for the shoulder pad due to stiffness.

SLEEVEHEAD PAD

- There is a 1 ¾" sleeve head pad composed of a 65/35 Poly/Cotton woven cover sewn into the armhole of the coat assembly.
- It is reinforced with soft white 100% Polyester needle punch filler.
- Strips of coat canvas are unacceptable for use as sleeve-head padding.

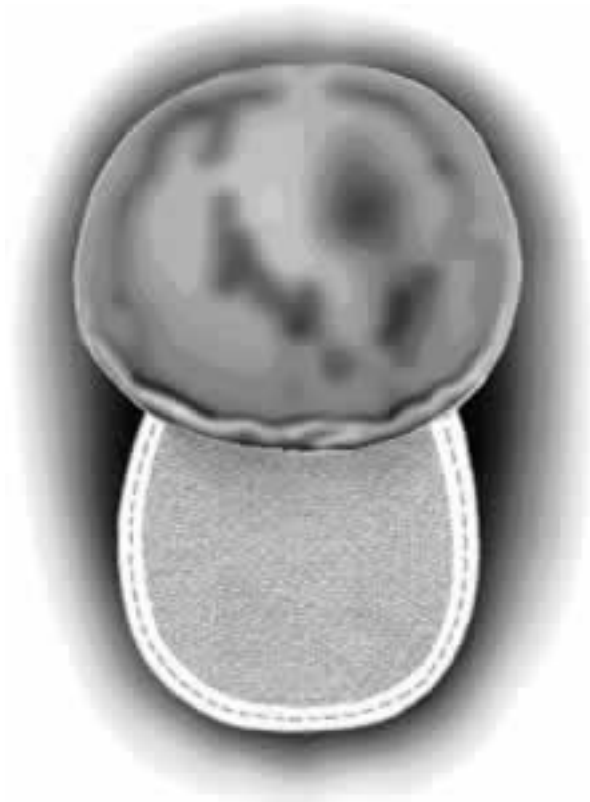
LINING

- Coat linings are to be cut from a separate set of patterns designed specifically to fit the particular style of coat. Linings are not to be cut from coat patterns and then cut down.
- Lining material is to be the highest quality BreatheFree Poly Twill. It contains moisture absorbing properties with immediate dry component. It

- will be non-toxic, perspiration resistant, color fast, and non-shrinkable. It is to be fully dry-cleanable.
- Its composition is to be 124 warp x 72 fill and it is to meet government specifications.
 - There is a pleat down the center back in the shoulder area to allow fullness and access to buttons where applicable.
 - The lining is COMPLETELY sewn around the armhole, NOT just tacked.

PERSPIRATION SHIELD

- The perspiration shield is secured in the lower part of the armhole and is approximately 4" square.
- It is made of an absorbent wool flannel, consisting of 85% wool and 15% nylon material. It is to be double sponged to prevent shrinkage.
- The shield is edged all around with a pre-shrunk bias poly/cotton finishing tape and completely sewn into the armhole area. Merely "tacking" the shield to the lining is not acceptable.
- Sweatshields should contain Sanogiene Anti-Microbial Protection or equivalent and should provide the following properties:
 - Controls and resists odors
 - Retards the growth and action of bacterial odors
 - Mildew resistant
 - Prevents microbes from degrading uniform construction
 - Long-lasting in excess of one hundred launderings
- Shields made of scraps from cutting the outer coat whipcord fabric are not acceptable.



TAPING

- Seams which are subject to usual stress, are to be taped with a preshrunk cross-wound cotton tailoring tape.
- Areas to be taped are down the inside coat front, extending around bottom sides and back, and around the armhole. There must be a 3-4" area at the upper back shoulder area of each sleeve seam, where the cloth tape is omitted. This allows proper "Stretch" across the shoulders during arm lift maneuvers.

SLEEVES

- The sleeve is to be "felled" into the top of the armhole, using a special felling stitch which allows fullness, evenness, flexibility and strength.
- The bottom half of the armhole is machine lock-stitched to give the greatest strength in this high stress area.
- Sleeves are to be cut utilizing a 60/40 pattern per fine tailoring or 50/50 split sleeve upon request. They will be pitched forward 3-4 degrees in the armhole to allow for the arm-lift associated with playing a musical instrument.
- The cuff, or hem, is to have a generous 2 1/2" turn-under consisting of fabric and lining secured and constructed to allow easy altering of sleeve length. This is done utilizing an "easy alter" chain stitch.

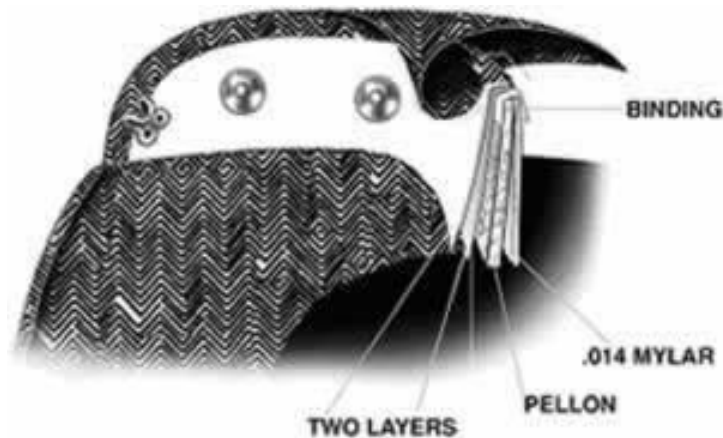
TRIM

- Coat front trim (braid, welts, appliques, embroidery, etc.) is to be applied only through the outer fabric. That is, it is NOT to be sewn through the chest piece four layer innerlining, nor the polyester twill coat lining. All trim is to be sewn before the lining is joined to the coat.

HARD COLLAR

- The inner core foundation of the standing collar is .014 Mylar.
- There is a laminated layer of non-woven Pellon P15 on the inboard side of the entire foundation.
- A stainless steel riveted hook and eye is to be the front closure. The hook and eye are riveted through the Mylar, Pellon and two layers of collar lining material. It is to be placed at the optimum angle to insure proper tension and comfort.
- A "sewn" hook and eye is not acceptable.
- The collar lining consists of two layers of Burlington Mills Cramerton fabric, which is 65% polyester and 35% combed cotton, pre-shrunk and non-wicking.
- Six (6) male gripper snaps (three on each side) are placed through both layers of the collar lining material. The snaps are supported on the inside by the laminated non-woven Pellon which also serves as a protective layer between the Mylar and the snaps. Female gripper snaps applied to the collar lining are unacceptable.
- The outboard side of the standing collar is to be covered with a whipcord fabric, as specified by the design specifications.

- The top edge of the Mylar base is bound with Cramerton fabric and has a finished welted seam on each side. The whipcord fabric is doubled over the top of Mylar base, along with the two layers of collar lining, and stitched along the top edge. This 5-layer construction results in a "beaded" edge and serves as a protection all along the top edge of the liner. This is accomplished with a SINGLE row of locked stitching through the Mylar base.
- A single layer of fusing tape or bridle-tape is not sufficient protection in this area and is not acceptable.
- The bottom edge of the standing collar is to be sewn through and through, to attach the double layers of Cramerton lining to the outer layer of whipcord. This row of stitching is immediately below the bottom edge of the Mylar foundation.
- Construction of the collar in this manner provides the most dimensionally stable garment, without the additional rows of needle holes.
- Braid trim, fabric welt, and embroidery are to be applied to the outer fabric of collar before assembly. This prevents sewing the trim "through" the Mylar core with additional rows of needle holes.



COLLAR LINER

- The fabric used in the construction of the washable snap-in, replaceable liners is two layers of VISA treated polyester whipcord. The VISA treatment offers soil release properties in this washable part of the garment.
- The liner is to be die-cut in a curve to allow it to lie properly against the neck of the wearer.
- There are six (6) female gripper snaps evenly spaced and secured through both layers of liner fabric. These are to match up with male gripper snaps on collar lining.
- The top, bottom and rounded side edges of collar liner is to be bound with a finished binding of non-absorbent Cramerton fabric.
- There is to be a bartack at each end of the binding.
- The liner is to be positioned to extend 1/8" above the whipcord collar fabric.

- Each liner is to be sized to corresponding collar and numbered to match coat size.



SEAMS

- Coat is to be completely machine stitched except in areas where specific tailoring requires other methods.
- The ends of all seams are to be backstitched not less than 1/4".
- Coat back is tailored with either a 2-piece back or 4-piece back, if needed, to facilitate insertion of contrasting color panels, trim, etc.

THREAD

- Threads for seaming are to be 50/3 cotton wrap core thread, 70/2 poly wrap core thread, or 100/2 poly wrap core thread based on the strength requirements of the type of seam.
- All threads are to be heat resistant, vat dyed, sun-fast, dry-cleanable and moisture proof.

BUTTONS/BUTTONHOLES

- High-quality metal buttons are to be used where specified and are to be attached by sewing, ring and washer, or toggle and washer.

ZIPPERS

- Zipper is to be heavy-duty brass with an auto-locking pull-slide. Tape is to be 9/16".
- Zipper is to be bartacked top and bottom and sewn to facing surface, not sandwiched in between shell fabric and facing.

FUSING

- Certain trim designs call for added reinforcement. This is to be done with Thermal Bond non-woven polyamide 100% polyester 1.8oz/sq.yd fusible. It is to "tear away" from areas not covered with braid or other trim.
- Use of Pellon SF134 as reinforcement for trim is unacceptable.

- The entire coat front outer fabric is to be reinforced, in addition to the "traditional" sewn innerlining, whenever looped braid designs are specified.
- When sleeve cuff trim is utilized, the lower sleeve is to be reinforced from the cuff bottoms, up as needed.

BIB TROUSER SPECIFICATIONS

PATTERNS

- Bib trousers are to be cut in a full-length pattern allowing extra fullness at the waist area to accommodate a generous fit throughout the range of sizes.
- They are to utilize both MALE and FEMALE patterns.
- There are to be two darts in the seat and waist area, measuring approximately 10" on a 38R sample.

SHOULDER STRAPS

- Bib Trouser is to be adjustable at the shoulders by means of a one-piece molded indestructible polymer slider.
- Slider is to be permanently fixed to the double-ply shoulder straps.
- Straps are turned and finished with a lockstitch on each edge, set in 1/8".
- Width of shoulder strap is to measure no less than 1 1/2" and be a minimum of 14" in length for maximum adjustability.

INNERFACING

- The upper portion of the bib trouser is to have a generous innerfacing front and back will all exposed fabric edges tightly serged to prevent raveling.

FRONT CLOSURE

- The inside of the right fly is to be lined with a layer of durable polyester cotton material. It is to extend beyond the four-way crotch assembly.
- The left fly is to be reinforced with Pellon SF134W to provide permanent shape retention and durability. It is to be bound with a preshrunk, bias cut, tape for appearance and durability.
- There are to be three bartacks at the base of the fly for additional reinforcement; two vertical bartacks on the lower front fly interior and one horizontal bartack at the bottom of the lower front fly exterior.
- The fly zipper is to be SOLID BRASS of Y.K.K. quality. There is to be a #3 hardened brass wire stop at the base of the zipper.
- The front fly is to be secured at the top of the waistband with two stainless gripper snaps; placed above the zipper terminal.

CROTCH

- There is to be a "four-way" crotch reinforcement consisting of 50/50% polyester-cotton pocketing cut on the bias for strength.
- There are to be four, two-ply sections, one on each side of the fly, seat seam and inseams.

- Crotch area is to be clean finished with no extra fabric extending from tops of inseams.
- Bib Trousers having merely a two-way reinforcement or no reinforcement at all, are not acceptable.

LEGS

- Legs are cut straight down from the knee, resulting in a circumference of 19" at the finished bottom edge (standard 38R size).
- The hem is to be taped all around with a pre-shrunk bias polycotton finishing tape, then blind stitched for appearance and ease of alterations. Taping all around provides a clean finished edge for full length use, as well as protecting the fabric edge completely. Simple flat taping with a rayon hem tape is unacceptable.
- The outseam of each trouser leg is to be a triple safety serged seam, or "blue jean" stitch. This type of seam is much stronger than the traditional "busted" seam and adds strength and stability to the "stripe side" of the leg. Flat pressed or "busted" seams in this area are unacceptable.
- The inseam of each leg is to be a flat pressed or "busted" seam whereby both ends of the fabric are lockstitched together and pressed back flat. This is necessary to facilitate alteration of the trouser within the seat and upper thigh area.
- An adjustable hem feature will be included. The ridged/grooved polyester snap-tape shall extend from the bottom of the hem 12" with a total of 11 male snaps and 11 female snaps (22 total snaps) and will be centered on both inseam and outseam. This allows a 1/2" of adjustability with each snap for a total of 11" of adjustability. The snap tape will be back-tacked on each end with a 3/8 – 1/2" tack. Sideseams will be "clean finished".

SERGING

- All edges of seams and outlets are to be serged in a professional, high quality manner, eliminating the possibility of raveling.

THREADS

- Threads for seaming are to be 50/3 cotton wrap core, 70/2 poly wrap core, or 100/2 poly wrap core, based on the strength requirements of the type of seams.

POCKETS

- FOB watch pockets, when specified, are to be the same precreased pocket and are to be bartacked at the two upper corners.
- Pocketing material is to be 70/30 poly cotton; 50/50 in the warp and 100% poly in the fill.
- Pockets constructed in a "sandwiched" or "bagged" fashion are unacceptable.

HEADWEAR SPECIFICATIONS

SHELL 30 FLAT TOP

* Fractional melt high-density polyethylene. Minimum normal wall thickness .050"
* Preformed plume socket hole, and plume socket anchor * Contoured top edge for a better shape and fit * Blow molded for a consistent dimension

COVER SIDE BODIES

* One piece standard band fabrics * Computer graded, marked and cut * Double reinforced back seam from top to bottom .75" seam * All seams single needle lock stitch (301 lock stitch) * 0.011" Ht-38 monofilament and Tkt. 70 threads at 5-7 S.P.I. * Sewn construction to attach outer cover to inner shell * No brads or staples in shell to avoid cracking, sharp edges or wearers discomfort * 1 piece #985 expanded support PVC marshmallow vinyl * Computer graded, marked and cut * Double reinforced back seam from top to bottom * All seams single needle lock stitch (301 lock stitch) * 0.011" Ht-38 monofilament and Tkt. 70 threads at 5-7 S.P.I. * Sewn construction to attach outer cover to inner shell * No brads or staples in shell to avoid cracking, sharp edges or wearers discomfort * Fused for Embroidery decoration only #4310 Thermal bond Non-woven 100% polyester, 1.8oz/sq. yd., Polyamide Dot coating

COVER TOP

* 1 piece standard band fabrics or #985 vinyl * Computer graded, marked and cut
* All seams single needle lock stitch (301 lock stitch) * 0.011" Ht.-38 monofilament thread 8-10 S.P.I.

TOP BAND STRAIGHT

* Band Fabric, strip cut to 1.75" to finish 1.125" * .375" turn under on finished edge * All seams single needle lock stitch (301 lock stitch) * 0.011" Ht-38 monofilament or Tkt. 70 thread at 5-7 S.P.I. * .75" back seam for added strength * #985 expanded support PVC marshmallow vinyl * Strip cut to 1.75" to finish 1.125" * 0.011" Ht-38 monofilament or Tkt. 70 thread at 5-7 S.P.I. * .75" back seam for added strength

CORDEDGE

* # 630 cord edge, 6.7 grams per yd., .25" 100% polyester apron, 100% Nylon covered, polyester braided inner core cord * Sewn under the bottom edge of the top band and onto the side body fabric during the set top band operation. To finish between side and top band * All seams single needle lock stitch (301 lock stitch) * 0.011" Ht-38 monofilament or Tkt. 70 thread * Included into the .75" back seam

BOTTOM BAND STRAIGHT

* Band fabric, strip cut to 1.75" to finish 1" * .375" turn under on both edges to finish 1" * All seams single needle lock stitch (301 lock stitch) * 0.011" Ht-38 monofilament or Tkt. 70 thread * Attach bottom band to inner shell 5-7 S.P.I. * Bottom band end tucked in and sewn across edge 3 times to prevent pulling out or fraying * Finished edge turn under 8-10 S.P.I. * Attach to inner shell at bottom to cover all attach visor stitching. Sweatband stitching and outer cover stitching *

#985 expanded support PVC marshmallow vinyl * Strip cut to 1.75" to finish 1.125" * .375" turn under on bottom edge * All seam single needle lock stitch (301 lock stitch) * 0.011" Ht-38 monofilament or Tkt. 70 thread * Attach bottom band to inner shell 5-7 S.P.I. * Finished edge turn under 8-10 S.P.I. * Attach to inner shell at bottom to cover all attach visor stitching, sweatband stitching and outer cover stitching

CORDEDGE

* # 630 cord edge, 6.7 grams per yd., .25 " 100% polyester apron, 100% Nylon covered polyester braided core cord * Sewn under the top edge of the bottom band and onto the side body during the set bottom band operation. To finish between side and bottom band * All seams single needle lock stitch (301 lock stitch) * 0.011" Ht-38 monofilament or Tkt. 70 thread

SUSPENSION STANDARD VINYL SWEATBAND

* One Piece #985 expanded support PVC marshmallow vinyl – white * Computer graded, marked and cut * Finished hat sizes: X-Small, thru X-Large * Metal grommet reinforced, lace drawstring holes for long lasting wear ability Polypropylene tipped extra long 32" polyester .09375" round drawstrings, white/black depending on suspension vinyl color

STANDARD VISOR

* High-density polyethylene, ultraviolet inhibitor, pigment stabilized color matched. Minimum normal wall thickness .060" * White * Sewn to the inner shell using single needle lock stitch (301 lock stitch) * Tek 70 thread at 5-7 S.P.I.

HARDWARE BUTTON

* Two (2) * Metal, lyre, or stipple 45 ligne, prong back shako button, nickel or gilt

FRONT CHAIN

* Soft aluminum, silver plated .5" wide shako chain with lanyard spacers

CHIN STRAP

* .75" PVC vinyl die cut size with 12 holes punched for adjustments and buckle * White * .75" steel roller bar buckle, silver, attached to strap with a .1875" brass grommet

EMBLEM

* Hi impact polystyrene * Vacuum metallized aluminum or gilt * Clear top coat for protection and shine * Two (2) .1875" molded back posts with metal snap fasteners for a secure attachment to the inner shell

PLUME SOCKET

* High density polyethylene, minimum normal wall thickness .040" * 3.75" or 5.25" long x .625" wide attached with a .375 brass grommet and a steel washer to the inner shell

HOOK

* D175 brass small hook to hold chin strap * 7030 brass large hook for plume

PLUME

* Plastic plumes, high quality foil and Mylar composite, machine cut, water proof and wrinkle resistant

STANDARD PLASTIC-PAK

* Molded, calcium filled polypropylene homopolymer, black minimum normal wall thickness .110" * Two (2) molded replaceable latches, built in hand grip, continuous hinges, 6-added feet for stable standing recessed bottom for stable stacking, inter-locking top and bottom for secure closing. Extra roomy to accommodate all hats plus space for plume

BAG

* Poly shako bag 10" x 8" x 24" x .001"

SECTION 4.0	STYLE SPECIFICATIONS
--------------------	-----------------------------

Shoes - Band

Quantity: 150

Band Type: Band

Description: Drill Master (Black) Marching Band Shoes.

Coats – Band

Quantity: 150

Band Type: Band

Style: Waist Length

Fabric: 100% Wool

Shade: 8225 Navy

Closure: Concealed center back Brass zipper closure with (3) snaps

Front

Fabric: 8145, Shade: 8225

Fully lined. Coat front innerlined with Indestructible for reinforcement. Cut straight across bottom.

Special: 2" shorter than standard with tapered sides. Overlay front of RejuviTex-Blue Angel, self lined permanently attached at left shoulder, down left side, forming point at right chest with diagonal cut bottom left hanging 2" below coat bottom. Overlay front to have 3/8" 8145-8225 Navy binding on outside edge and sewn down all around. Extending from left side seam and crossing over edge of overlay, (3) adjacent 1" welts of RejuviTex-Optic with 30/ Nickel Half Ball button at end. Centered on left chest area 4¼" "School Logo" in White, Navy, and Silver as shown.



Back/Tails

Fabric: 8145, Shade: 8225

Collar Fabric: Split, Shade: Split

Special: Split color hard square collar with Black collar liner. Right side of collar all around back to left shoulder seam 8145-8225 Navy. Left front of collar RejuviTex-Blue Angel.

Special: Contrasting color sleeves. Right sleeve 8145-8225 Navy. Set in an arc on right shoulder only, "BAINBRIDGE". Set below in a straight line, "GUILFORD". All letters 5/8" plain block Barudan in White. Left sleeve RejuviTex-Blue Angel.



Skirts - Band

Quantity: 30

Band Type: Band

Style: Skirt

Fabric: 100% Wool

Shade: 8225 Navy

Description: Knee length. Standard features.

Bib Trousers - Band

Quantity: 120

Band Type: Band

Style: Bib Trousers

Fabric: 100% Wool

Shade: 8225 Navy

Lining: Unlined

Pockets: Inserted reece welted pocket on upper right.

4-Way Reinforced Crotch: Yes

French Fly: Yes

Woven ID Numeral: Yes

Description: Adjust-a-cuff feature. Permacrease in trouser legs.

Shakos - Band

Quantity: 150

Band Type: Band

Style: Flat Top, West Point Shako

Fabric: Top – Fabric 8225 Navy Wool (not shown in picture below), Sides –

Fabric 8225 Navy Wool, Bottom and Top Bands of White Vinyl

Visor: White

Chinstrap: White w/ Nickel buckle

Trim: Centered on front of shako, Nickel or Gilt Lyre ornament. Nickel Half Ball side buttons with prongs. #200 Nickel front chain with spacers.

Description: Each shako is individually boxed in a molded plastic carton made of high density polyethylene for maximum durability. Features include a comfort grip handle, interlocking/stackable design, feet for standing box upright, replaceable sure snap closure and maximized volume for packing headwear and plume.



Plumes - Band

Quantity: 150

Band Type: Band

Style: 8" White plastic. Nickel cup.

**BIDDERS AGREEMENT
BAINBRIDGE-GUILFORD CENTRAL SCHOOL
BAND UNIFORM BID (#2016-3)**

AGREEMENT

By submitting a bid, the bidder agrees to all the conditions and stipulations contained herein and on the enclosed General Conditions.

Signed: _____ Date: _____

Printed Name: _____ Phone: _____

Company Name: _____

Address: _____

This form must be signed and returned with all required forms, samples, etc. as outlined in Section 2.1 Bid Responses. Bids must be in a sealed envelope marked "BAND UNIFORM BID" and received no later than 1:00 p.m. on January 6, 2017 at the following location:

**Bainbridge-Guilford Central School
Attn: Janice Rideout, School Business Manager
18 Juliard Street
Bainbridge, NY 13733**

NO FAXED BIDS WILL BE ACCEPTED

**BID SHEET
BAINBRIDGE-GUILFORD CENTRAL SCHOOL
BAND UNIFORM BID (#2016-3)**

TOTAL QUANTITY - 150 Uniforms

Garment Description	Quantity	Unit Price	Extended Price
Shoes – Band	150		
Hangers – Band	150		
Coats – Band	150		
Skirts – Band	30		
Bib Trousers – Band	120		
Shako Cartons – Band	150		
Shakos – Band	150		
Plumes – Band	150		
Total Price			

Prompt payment discount terms: _____

Delivery Dates:

A pre-production sample must be delivered to the district within thirty (30) days from the notification of award and must include a production schedule per Section 2.12. The pre-production sample will be delivered in _____ calendar days after notification of award.

Delivery of the uniforms must be made on or before May 12, 2017. The undersigned agrees to ship the complete order within _____ calendar days after the approval of the pre-production sample and receipt of necessary details and all measurements. The pre-production sample is to be in accordance to the exact specifications.

COMPANY NAME: _____

Name (Please Print): _____

Title: _____

Phone: _____

SIGNATURE: _____

Date: _____

**BIDDERS REFERENCE FORM
BAINBRIDGE-GUILFORD CENTRAL SCHOOL
BAND UNIFORM BID (#2016-3)**

All bidders are to complete this form in order to complete the evaluation of the bids. The evaluation process, in determining which bid will result in an award, will consist of consideration being given to: price, quality of the garment offered, workmanship, ability, delivery time frame, qualifications, references and reliability.

Manufacturer Bidding:

Name: _____

Address _____

Telephone: _____

Experience:

Number of years the company has been in business: _____

References:

a. List (3) three accounts presently wearing band uniforms manufactured by bidder preferably school districts/colleges in the state of New York. Uniforms should be 3 or more years old. Please provide name, contact person, and phone number.

1. _____

2. _____

3. _____

Warranty:

Regional Sales Manager:

Name: _____

Address _____

Telephone: _____

**FABRIC CERTIFICATION FORM
BAINBRIDGE-GUILFORD CENTRAL SCHOOL
BAND UNIFORM BID (#2016-3)**

CERTIFICATION OF FABRIC

This is to confirm that the bidder will use first quality goods. The material supplied, depending upon specifications, will be 14 - 14 1/2 oz., 55% Dacron/45% Wool and/or 15 1/2 - 16 oz., 100% Wool.

All materials are to be supplied directly from the manufacturer and are not to be, in any way, seconds or rejected goods.

CERTIFICATION OF PROOF OF FABRIC STABILIZATION

This is to confirm that bidder will have any and all Dacron/Wool blend fabric stabilized, pre-shrunk, and decated. This treatment is necessary to prevent excess shrinkage and to improve the lustre, hand, and finish of the fabric. Upon completing such a process, shrinkage is to be well within industry tolerance.

All firms used for fabric stabilization of Dacron/Wool or all wool fabrics shall be named below and identified by name, address, phone number, and contact person.

Name: _____

Address: _____

Contact: _____

Phone: _____

Bidder Name

Signature

Date _____

Appendix D

NON-COLLUSIVE BIDDING CERTIFICATION

Bainbridge-Guilford Central School District

§ 103-d of the General Municipal Law

Statement of Non-Collusion in Bids and Proposals to Political Subdivision of the State or Fire District

Every bid or proposal hereafter made to a political subdivision of the State or any public department, agency or official thereof or by a fire district or any agency thereof, for work or services performed or to be performed or goods sold or to be sold shall contain the following statement by the bidder as true under the penalties of perjury:

Non-collusive Bidding certification. By submission of this bid or proposal, the bidder certifies that:

- a. this bid or proposal has been independently arrived at without collusion with any other bidder or with any competitor;
- b. this bid or proposal has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of bids or proposals for this project to any other bidder, competitor or potential competitor;
- c. no attempt has been or will be made to induce any other person, partnership or corporation to submit a bid or proposal;
- d. the person signing this bid or proposal certifies that he has fully informed himself regarding the accuracy of the statements contained in this certification and, under the penalties of perjury, affirms the truth thereof, such penalties being applicable to the bidder as well as to the person signing on his behalf;
- e. that attached hereto (if a corporate bidder) is a certified copy of resolution authorizing the execution of this certificate by the signature of this bid or proposal on behalf of the corporate bidder.

Date

(Contractor's Signature)

(Name of Business)